

make checks payable to:

MC Partners in Progress

mail to: PO Box 542, madill, OK, 73446

Marshall County Farmers' Market Application

Complete this application and return with \$10.00 membership fee to:

For more information call:

Bre Eppler 580-677-2866

Johnna Harding 580-795-2431

Name: _____ Date: _____

Address: _____
(Street, PO Box or Route/Box) City Zip

Home Phone: _____ Business Phone: _____

E-mail: _____ Cell Phone: _____

Please list other family members who might sell in your absence: _____

MEMBERSHIP AGREEMENT

I, the undersigned, have read and am fully aware of the specific Johnston County Farmers' Market guidelines. I agree to comply with these guidelines and all other federal, state and local regulations that apply, knowing that I forfeit my right to membership and my opportunity to sell at the Johnston County Farmers' Market if I am found to be in non-compliance.

I understand that if I am caught selling products that are not Oklahoma grown, I will leave the Farmers' Market and will not be able to apply for readmission to the Market until 2017.

Vendor's Signature: _____ Date: _____

Approved by: _____ Date: _____
Marshall County Farmers' Market Board

Marshall County Farmers' Market Guidelines



I. OBJECTIVES

- To provide a place where Oklahoma farmers, ranchers, and gardeners can sell fresh Oklahoma grown produce and other agricultural products to consumers
- To provide a place where fresh produce and the agricultural products can be purchased in quantities suited to the needs of the consumers
- To advise local consumers of the availability of locally grown, high quality, fresh produce and other agricultural products, and
- To encourage increased production of quality products for local consumption.

II. WHO MAY SELL AND LICENSE REQUIREMENTS

- A. Oklahoma fruit and vegetable growers. Products bought for resale will be identified as **grown in Oklahoma** and the name and address of the grower will be provided.



III. WHAT MAY BE SOLD

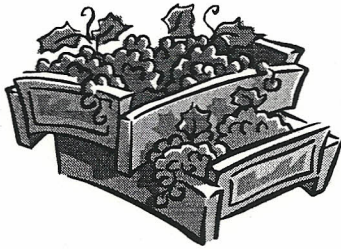
- A. Only fresh Oklahoma grown produce and other agriculture products. No live animals may be sold, including all fowl. Produce should be mature but not overripe, void of decay, have good external/internal appearance and clean and free of contamination.



1. Pecans, peanuts, other nuts, and grains.

- a. Whole grains may be custom ground and nuts may be custom cracked after the sale.

- b. A license may be required from the county health department if cracked or ground prior to sale.



2. Eggs

- a. Eggs may be sold without license.

3. Firewood: Firewood may be sold from pallets or vehicle.

4. Bedding plants, vegetable plants and flowers. (License is required by Department of Agriculture)

5. Home canned fruits and vegetables, honey, dairy products, baked goods, or any prepared foods: These items may be sold only if vendor has a Certified Kitchen by order of County Health Department and the Oklahoma Department of Agriculture.

IV. HOW PRODUCE MAY BE SOLD

- A. Produce may be sold by weight, volume or count. If selling by weight, scales are subject to inspection by the Okla. Dept. of Ag. (405-521-3864). only oil balance and spring scales (stating "temperature compensated") are certified for trade. Therefore, a grower may want a scale to give the buyer "an idea" of the weight of the volume of produce being sold. The decision is up to the grower.
- B. Each grower should post prices on the products being sold. Be aware of your competitors and do not overprice. All growers are encouraged to avoid price wars.
- C. Growers should provide containers for buyers.
- D. Growers **MUST** post their Farmers' Market member sign in their display area.

V. EXCHANGES AND REFUNDS

Exchanges of produce and/or refunds are up to the grower.

VI. SANITATION AND HEALTH REQUIREMENTS

- A. All City/County Health Department rules and regulations regarding sanitation and health must be followed by all growers.
- B. Each grower is responsible for maintaining his/her area in a clean, neat manner throughout the day. The area should be cleaned before departing at the end of the market day. Failure to do so will result in a fine or forfeiture of the right to sell at the market, as determined by the Farmers' Market Board.



- C. No animals are allowed on premises.

VII. FEES AND SPACES

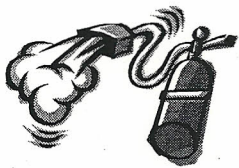
- A. New Vendor permit fees are \$10.00 per year due at the time of application. Vendor permit renewal fee is due in May.
- B. City fees may also apply.
- C. Students enrolled in an active 4-H, FFA, or Vocational Ag program may have membership fee waived.

MEMBERS: All stalls or spaces will be on a "first come, first serve" basis. Vendors are asked to arrive early enough to be completely set up and ready to sell by 7:50 A.M. and remain until 12:00 noon.

NON-MEMBERS: Non-members will be required to pay \$5 per day. City fees may apply. **Remember-** all products must be Oklahoma grown or homemade by the vendor.

Tables, or like structures, with tablecloths for displaying merchandise for sale are preferred but not required. Large items such as melons, pumpkins or bulk items such as corn may be sold from vehicles in grower's assigned space or assigned area.

VIII. SAFETY



- A. Fire safety regulations require that no portable fuel containers, oily rags, or flammable trash be in the market area.

- B. Market spaces should be attended at all times. The grower assumes responsibility for any losses of produce or money from the market site.

- C. A canopy or some kind of shade and drinking water is recommended during the hot summer season.

IX. TAXATION

The seller is responsible for assessing each buyer with the appropriate city, county and state sales taxes on products sold -- this is required by the Oklahoma Tax Commission. An Oklahoma Sales Tax number is preferred. It is suggested that growers include tax in the total price of their product. If a Sales Tax number is not obtained, vendors will be required to send in sales tax monthly, or Casual Tax. The Farmers' Market Association is not responsible for collection of sales taxes. Each grower should call the local Oklahoma Tax Commission office for more information.

X. WHEN THE MARKET WILL OPEN & SALE DAYS

- A. Typically the season will be 8am-12pm on Saturdays from June 1st till November 1st. The Market season and operating hours will be determined based on a consensus of the growers and the Board at the annual meeting. The Board will announce the actual opening dates by separate letter. Advertised sale day will be Saturday.

XI. COMPLAINTS OR DISAGREEMENTS

Any complaints or disagreements arising from a consumer or grower must be immediately reported to a member of the Market Board. The Market Board reserves the right to take any action they deem appropriate, including prohibiting the offending party from selling at the market. An offending party may request a hearing, in written form, by the Market Board within ten (10) days of the offense.

XII. CONDUCT AND DRESS CODE

Conduct will be above reproach while selling at the market. Clean comfortable clothing is suggested.

Farmers Market Property is a tobacco free environment. Please do not smoke, chew, dip or use any other tobacco products on the premises.

XIII. ALCOHOL BEVERAGES OR DRUGS

Alcoholic beverages and drugs are not allowed on premises.



XIV. ENFORCEMENT OF RULES

The Market Board has the responsibility of enforcing these guidelines. Any grower who fails to comply shall have his or her space(s) declared vacant at the discretion of the Market Board.